

MHHS Cross Code Advisory Group Headline Report

Issue date: 28/04/2022

Meeting Number **CCAG005**

Venue **Virtual – MS Teams**

Meeting Date and Time **27 April 2022 10:00-12:00**

Classification **Public**

Actions

Area	Action Ref	Action	Owner	Due Date	Update
Previous meeting(s)	CCAG02-07	Engage with code bodies offline on how information on identified consequential changes will be shared with this group	Programme (Andrew Margan)	25/05/2022	ONGOING
	CCAG04-06	Further develop view of code draft resource requirement and return to next meeting with information for discussion	Programme (Andrew Margan)	25/05/2022	ONGOING
	CCAG04-07	Flag operational choreography document to CCAG once issued for consultation	Programme (PMO)	25/05/2022	ONGOING
	CCAG04-09	Consider whether MDR and other related matters will need to be picked up in subsequent REC admin CPs	REC (Ann Perry)	25/05/2022	ONGOING
Minutes and Actions	CCAG05-01	Forward TMAG email on E2E Testing and Integration Strategy v0.5 to CCAG members	Programme (PMO)	28/04/2022	COMPLETE – Forwarded alongside Headline Report publication
Horizon scanning	CCAG05-02	Share CACoP Central Modification Register changes highlighted by the Programme for review by relevant code bodies	Programme (PMO)	28/04/2022	COMPLETE – Individual Code Bodies contacted
	CCAG05-03	Provide updates on items in the Horizon Scanning Log	Code bodies	17/05/2022	NEW
CR003 CCAG proposals to move M6 and M7	CCAG05-04	Submit CR003 to Ofgem for decision	Programme (SRO)	29/04/2022	NEW

Principles	CCAG05-06	Discuss with code bodies how code change documents can be stored in a central location to assist transparency and accessibility post programme completion	Programme (Andrew Margan)	17/05/2022	NEW
	CCAG05-07	Update drafting principles based on feedback from CCAG	Programme (Andrew Margan)	03/05/2022	NEW
	CCAG05-08	Add risk to RAID that design documentation may not be sufficient to enable effective translation into code	Programme (PMO)	28/04/2022	COMPLETE – Risk submitted through Programme RAID framework for review/addition to RAID
	CCAG05-09	Present code drafting principles to DAG for information	Programme (Andrew Margan)	11/05/2022	NEW
	CCAG05-10	Provide any further comments on code drafting principles by 03 May	CCAG members	03/05/2022	NEW
DSP governance	CCAG05-11	Initiate consideration of governance arrangements for parties undertaking the new Data Service Provider (DSP) role	Programme (Jason Brogden)	17/05/2022	NEW
	CCAG05-12	CCAG attendees to provide views on the governance of agents based on the initial options drafted by the Programme	CCAG members	17/05/2022	NEW

Decisions

Area	Dec Ref	Decision
Minutes and Actions	CCAG-DEC10	Minutes of meeting held 23 March 2022 approved
CR003 CCAG proposals to move M6 and M7	CCAG-DEC11	Submit CR003 to Ofgem for a decision

RAID Items Discussed

RAID area	Description
Industry Code Drafting	Design documentation may not be sufficient to enable effective translation into code legal text (NEW RISK)

Key Discussion items

Area	Discussion
	MHHS Change Request (CR) 001 – Design Baseline Replan to July 2022

Governance Group Updates	<p>The group were advised CR001 had been <u>approved by Ofgem</u>. The change moves the M5 Programme milestone, relating to the delivery of the detailed design baseline, from April 2022 to July 2022. The change will be discussed at the next Programme Steering Group on 04 May 2022.</p>
	<p>E2E Testing and Integration Strategy</p> <p>The draft end-to-end testing strategy document was approved in principle by the Testing and Migration Advisory Group (TMAG) and issued for further comments/objections prior to being baselined as version one on Friday 29 April 2022. Notice was issued via the Programme newsletter, 'The Clock', and the document was issued directly to TMAG and Data Working Group (DWG) members. Version 0.3 of the document can be view on the <u>MHHS Portal Testing Documents</u> page. Anyone requiring access to the MHHS Portal is asked to contact PMO@mhhsprogramme.co.uk. There will be further iterations of the document as the Programme progresses, and as such, further opportunity to refine the document.</p>
	<p>Test Data Strategy</p> <p>The DWG recently reissued the draft Test Data Strategy for review, following updates agreed in response to comments received as part of the first review. The deadline for comments is Friday 29 April, and version 0.5 of the document and the testing comments log can be found on the <u>MHHS Portal Testing Documents</u> page. The document will be discussed again at the next DWG meeting on 05 May 2022. This meeting is open to all, and any party interested in attending or receiving the meeting papers should contact PMO@mhhsprogramme.co.uk.</p>
Horizon Scanning Log	<p>Horizon Scanning Log Process</p> <p>The group were advised version one of the CCAG Horizon Scanning Log had been published with the meeting papers, and is now available to <u>update directly</u> or <u>download</u> via the MHHS Portal (see ACTION CCAG05-03).</p> <p>The CCAG Horizon Scanning Log is intended to help identify, record, and track any code changes which may have an interaction with, or otherwise relate to the MHHS Programme. The log is in the same format as the Code Administration Code of Practice (CACoP) Central Modification Register, and Code Bodies are required to assess whether any code changes should be added to the CCAG log when completing their monthly updates of the CACoP Central Modification Register. Any inputs to the log will then be assessed by the MHHS Programme Design Team in terms of any potential impacts on the MHHS design, and action taken as required. Code bodies are asked to provide any updates to the <u>CCAG Horizon Scanning Log</u> via the MHHS Portal (see ACTION CCAG05-03).</p>
	<p>Code Change Freeze</p> <p>One CCAG member queried whether there will be a code change freeze to assist in avoiding change congestion when MHHS-related code changes are due for approval/implementation. One Code Body advised that whilst a formal code change freeze was not envisaged, the timing and impacts of other code changes in progress concurrently with MHHS-related changes would be considered as part of code approval processes and implementation timelines.</p>
CR003 CCAG Proposal to Change M6 and M7	<p>An overview of the Impact Assessment responses to <u>CR003 CCAG proposals to change M6 and M7</u> was provided. 32 responses were received, with the majority of respondents supporting the change. Some responses contained caveats on the detailed arrangements and plan for code drafting, and several parties abstained.</p> <p>The group was advised CR003 is necessary to move the M6 and M7 milestones, relating to the delver of code drafting and enactment of Ofgem powers, following the moving of the M5 milestone under CR001. CR003 seeks to move the M6 and M7 milestones to nine and ten months respectively after M5.</p>

	<p>The group discussed several aspects of the detailed code drafting plan, noting that whilst it was acknowledged the deadlines for M6 and M7 must move, it may not be entirely clear when they should move to until the detailed code drafting plan is known and agreed. One party noted the latest code drafting plan included increased periods of review and this may be material to the deployment of resources and the timeframe for delivery of M6. The group were advised there will be a further opportunity to consider the deadlines for M6 and M7 during the Programme replanning activity due to take place in the three months after M5, where the dates of all future milestones will be assessed in light of the detailed design baseline being published.</p> <p>The group were asked for views on whether CR003 should be recommended to Ofgem for approval. Ten CCAG members supported the change, with three abstaining, and none not in support. As such, the CCAG Chair, who is also the Senior Responsible Owner (SRO) of the MHHS Programme, determined the change should be recommended for approval to Ofgem.</p> <p>CR003 will be submitted to Ofgem for a decision, with a recommendation from CCAG that it be approved (see ACTION CCAG05-04)</p>
<p>Code Drafting Principles and Approach</p>	<p>The group discussed several draft principles proposed by the Programme to guide the approach to code drafting. The group discussed several potential additions and clarifications to the draft principles, and the Programme agreed to update these and re-present at the next CCAG meeting on Wednesday 25 May 2022 (see ACTION CCAG05-07).</p> <p>Potential challenges with the clarity or application of the draft principles were discussed. One party expressed a concern over whether the design baseline and supporting documentation would be of sufficient quality to enable effective translation into code legal text. The Programme agreed to add this as a risk to the central Programme RAID Log (see ACTION CCAG05-08). The group agreed the draft principles should be reviewed by the Design Advisory Group (DAG) for awareness given that code drafting will be based on the design owing to MHHS being a design-led programme (see ACTION CCAG05-09). CCAG members were asked to provide any further comments on the proposed code drafting principles by close of business Tuesday 03 May 2022 to enable these to be published with the DAG papers for review at the next meeting on Wednesday 11 May 2022 (see ACTION CCAG05-10).</p> <p>The group discussed how qualification will operate and were advised parties will be qualified based on the design, rather than based on code drafting. One member expected there would be a potential need to revisit elements of the design once it has been translated into code legal text and consulted upon. A question was also raised regarding how testing architecture and other enduring elements would be managed follow completion of the Programme. It was agreed this matter will require further consideration as the Programme progresses and may have a bearing on code change requirements.</p> <p>The current detailed code drafting plan was presented, with parties noting this is progressing well. It was noted some recent updates to the plan now stipulate that certain elements of code drafting will occur in parallel, and one member highlighted this may increase the resource requirement and associated cost. The group were advised the updated plan now contained additional review cycles meaning some actions would need to happen in parallel rather than in sequence to ensure code drafting is delivered on time. The next actions required to further optimise the plan are for Code Bodies to establish their resourcing plans, and for this to act as an input of the plan. The current plan provides an initial view of the topic areas that will be subject to code change to support the consideration of resourcing requirements and complexity.</p> <p>Regarding consultation, there are several junctures for mini-consultations and review cycles within the code drafting plan, and it is intended a 'mop-up' consultation will be carried out at the end of the drafting process.</p>
<p>Data Service Provider Governance</p>	<p>The CCAG discussed the new Data Service Provider (DSP) role that will be created as a result of the MHHS Programme and noted this is a new role that does not currently exist. It will be a requirement that parties undertaking this role pass qualification, and there is a question over how this role will be governed, and whether such parties should be required to become signatories to code. Whilst not necessarily a discussion specifically for the CCAG, as the matter affects several areas including design, code drafting, and qualification, several members agreed it was prudent to initiate discussion on this matter now (see ACTIONS DAG05-11 and DAG05-12).</p>
<p>SEC MP162 Implications on MDR</p>	<p>A representative of the Data Communication company (DCC) advised that, in relation to <u>Smart Energy Code (SEC) Modification Proposal (MP) 162</u>, a new term would be required in the SEC to describe the new Meter Data Retrieval (MDR) Service. The group discussed two options for this description, with one being specific and the other being more general. The group agreed the more general description was the current preference.</p>

Next Meeting: 25 May 2022